

MODULO 2

**FACULTY OF LAW AND
POLITICAL SCIENCES**

THESIS TOPIC SELECTION FORM

INSTRUCTIONS

V.1.1.20240125

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Begin to fill out

Logging in the Modulo 2 system is the first necessary step (<https://modulo.etr.u-szeged.hu/modulo2/>) to start filling out the form. After having clicked on "Submit" on the start-up page, you need to navigate to the virtual office entitled "ÁJTK TO" where the "Thesis Topic Selection - Faculty of Law and Political Sciences" form can be found. By clicking on the "Fill out" button, the form appears, several fields of which are automatically filled out.

Personal information

In this part of the form all fields must be filled out by the student. Contact details can easily be added by choosing from the proposed options from the Neptun system. Having selected the right option, modifications can be made, however, this will not change the data stored in Neptun.

Thesis topic selection

In this part of the form all fields must be filled out. The "Training programme" field is filled out from the Neptun system.

Department/Institute: the department/institute responsible for the training programme, the consultant's department/institute in the Law MA programme

Department/Institute	Training programme
The consultant's department/institute	Law
Institute of Criminal Sciences	Master of Laws in European Criminal Law
Institute of Civilistic Sciences	Legal Specialisation in Family Law
	Legal Specialisation in Real Estate Matters
	Legal Specialisation in Environmental Law
Institute of Labour Relations and Social Security	Employment Relations and Social Insurance Administration
	Labour Relations Social Security Administration
	Digital Data Protection Law
	Legal Specialisation in Human Resources

International and Regional Studies Institute	International Relations (in English/French/Hungarian)
Department of International Private Law	General Mediation
Institute of Comparative Law and Legal Theory	Legal Specialisation in Anglo-Saxon Law and English Legal Translation
	Legal Specialisation in German Law and Legal Translation
	International and European Trade and Investment Law
	Master of Laws (LL.M) in Comparative Intellectual Property Law
Department of Political Sciences	Political Science
Institute of Business Law	Food Law for Lawyers, Food Law for Engineers
	Legal Specialisation in Environmental Law
	Legal Specialisation in Nuclear Law

Planned semester of taking the thesis/diploma work subject: the subject must be taken in the last semester in each training programme. The semester must be selected.

The student must provide the "**Planned title/topic of the thesis**" and also select the "**Language of the thesis**" from the provided options.

Internal consultant: employed by the Faculty of Law and Political Sciences. If the student has an internal consultant, the 'I have an internal consultant' field has to be ticked and the consultant's 'Department/Unit' has to be selected together with the name of the consultant. If the student has more than one consultants, data on the additional consultant(s) can be provided by clicking on the "+" icon.

External consultant: employed by another faculty of the University of Szeged or an external expert/specialist in the field. In case the student has an external consultant, the consultant's full name and 'Position' has to be provided. The consultant's statement on the thesis being eligible for submission must be uploaded to the 'Consultant's statement of approval' field.

The screenshot shows a web form titled "Thesis topic selection". It contains several input fields and checkboxes. At the top, there is a dropdown menu for "Training programme *". Below it are two more dropdown menus: "Department / Institute *" and "Planned semester of taking the thesis/diploma subject *". To the right of the second dropdown is another dropdown for "Language of the thesis *". Below these is a text input field for "Planned title/topic of the thesis *". There are two checkboxes: "I have an internal consultant" and "I have an external consultant". Below these is a section for "Consultant's statement of approval *", which includes a green "Fájl kiválasztása" button and a note "Még 2 darab fájl tölthető fel.". At the bottom is a large text area for "Comment, remark".

Filling out the planned semester of the 'Thesis/Diploma work' subject field is compulsory. The 'Thesis/Diploma work' subject has to be taken in the last semester on all training programmes offered by the Faculty of Law and Political Sciences.

If the department/institute accepts the student's thesis topic selection, the status of the form changes to "The thesis is waiting for submission" and the form goes back to the student. If the choice of the thesis topic gets rejected, the student must choose a new thesis topic, fill out a completely new form and submit it again. The reason for the rejection of the thesis topic is recorded on the form by the responsible department/institute.

Uploading the thesis

If the form is in the 'The thesis is waiting for submission' status the student must upload his/her thesis in the 'Uploading the thesis' field.

The screenshot shows a form titled "Uploading the thesis". It has a label "Thesis *" and a green "Select file" button. Below the button is a note: "Yet 1 number of files can be uploaded."

After checking the thesis/diploma work, the consultant decides if the thesis may be submitted or not.

If the thesis has been accepted for submission, the form closes and the student becomes eligible for filling out the 'Application for the final examination' form.

If the thesis/diploma work fails to meet the requirements, it cannot be submitted and the reason for the rejection ('absence of consultations', 'because of content requirements', 'because of formal requirements') gets recorded on the form. In this case the student has to contact his/her consultant. The thesis can only be submitted again if the student finishes the revised version of the thesis by the beginning of the final examination period and the consultant accepts the thesis for submission.