



UNIVERSITY OF SZEGED
Faculty of Law and Political Sciences

THE DEAN'S OFFICE

54. Tisza Lajos krt. Szeged 6720 H-6701 Post box 454
Tel.: (36)-62/544-196, 544-197 Fax: (36)-62/544-204
webpage: <http://www.juris.u-szeged.hu> e-mail: ajtk.dekani@juris.u-szeged.hu

Registration number: III-1556-145-3/2024

Information on the payment of the tuition fee

Payment deadlines of the tuition fee for self-financed/fee-paying students in the academic year 2024/25:

Autumn semester

1st instalment (50%): 10 September 2024

2nd instalment (25%): 10 October 2024

3rd instalment (25%): 11 November 2024

Spring semester

1st instalment (50%): 10 February 2025

2nd instalment (25%): 10 March 2025

3rd instalment (25%): 10 April 2025

Tuition fees for second or further classes in Bachelor's (BA), Master's (MA) and one-tier degree programmes are increased at the beginning of each academic year according to § 28 (3) of the Policy of the University of Szeged on Student Fees, Charges and Benefits:

"Tuition fees for second and further classes (...) may not be increased by more than the consumer price index established by the Central Statistical Office for the previous year."

The consumer price index in 2023 was 117.6, with a 17.6% increase in the Student Fees of the second and further classes.

Therefore, you are kindly requested to check the amount of tuition fee imposed in the Neptun system before paying it.

Please be informed that paying the first instalment is a prerequisite of an active student status.

Students studying in postgraduate training programs who obtained their entrance diploma at the University of Szeged (USZ Alumni) may request a 10% reduction of their tuition fee which could be validated for the second or third instalment.

The instalments determined by the faculty **may be payed in the Neptun system by an online transaction (Finances/Payment) or by student loan authorization.** If a transaction has been successfully completed, the payment **will immediately be credited in Neptun.** Please use the previously mentioned payment methods. Paying the tuition fee by bank transfer is not recommended since it has a two-week-long processing time.

Failure to meet the payment deadlines will result in the imposition of late fees if the delay exceeds 10 days and will also prevent the student from application for

examinations. [Policy of the University of Szeged on Student Fees, Charges and Benefits, Annex 7; 7 § (1)-(3)] <https://u-szeged.hu/english/rules-and-regulations-220111/rules-regulations>

The reduction of the tuition fee may be permitted by the Academic Board/Study Committee of the given faculty in exceptional cases, only in the event of unforeseeable financial or social difficulties. The request for tuition fee reduction must be justified and accompanied with the mandatory supporting document(s).

The application for the reduction of the tuition fee can be submitted in the MODULO system, **using the Request for the reduction of tuition fee form at least 15 days prior to the deadline of the payment.** Please be informed that **the first instalment cannot be reduced.**

(In order for the MODULO to work properly on your computer pop-ups need to be allowed in your browser.)

At the University of Szeged finances are handled by the Student Service Office (HSZI). If you experience any problems concerning payments, scholarships/payouts or you have e.g. an invoice requests, please contact the Student Service Office. Bank account numbers should also be announced at the Student Service Office.

<https://u-szeged.hu/hszi/english/the-office/home>

Szeged, 05 July 2024



Dr. habil Norbert Merkovity
vice dean of education

