

**Timeline for Comprehensive Examination  
(Spring semester)**

<i>Who?</i>	<i>What?</i>	<i>Periods and deadlines (Spring)</i>
<b>doctoral student</b>	<b>registers for the comprehensive examination (CE) offered in Neptun online register</b>	<b>registration period in the fourth (active) semester</b>
Heads of Doctoral Programs	make proposal to the Council of the Doctoral School for determining the 2nd CE subject of each student having registered for CE on the basis of his/her research topics	first quarter of March
Council of Doctoral School (CDS) Doctoral Council of Social Sciences (DCSS)	determine the 2nd CE subject of each student [the 1 <sup>st</sup> CE subject (Research Methods) is the same for all students]	March 31
<b>doctoral student</b>	<b>submits the research report and the research plan and analysis (FORM)</b>	<b>May 5</b>
CDS/ DCSS	schedule the student's comprehensive exam (pending until the student fulfils the prerequisites) and designate the Examination Committee	April-May
<b>doctoral student</b>	<b>fulfils the prerequisites (110 credits, including the acquisition of all course credits)</b>	<b>May 31</b>
Doctoral School	checks whether the prerequisites for the exam have been met	June 5-15
<b>doctoral student</b> (Examination Committee)	<b>takes comprehensive examination</b>	<b>June 20 through July 10</b>
doctoral student (Examination Committee)	resits - if necessary - the comprehensive exam (once)	August 25 through September 5